



COMPLAINT PROCESS

MUHSD NEW TEACHER INDUCTION PROGRAM

Candidate has induction-related concern.

Complaint form is filled out and submitted to the **Induction Coordinator**.

Complaint is investigated by the **Induction Coordinator and Induction Director**.

A **meeting** is held with all the parties involved. (Candidate, mentor, coordinator, director, etc.)

A mutually agreed upon **plan of action** to rectify the concern is developed.

Concern resolved?

Yes?

No?

Complaint is closed.